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| Date | Topics Covered | Attendees | Evidence to collect |
| 6/14/13 | Advance Ed Training | Toby Wiedenmayer  Alissa Wilmet |  |
| 8/5/13 | Preliminary Discussion about Accreditation | All Staff |  |
| 8/15/13 | Surveys opened for students, faculty, and parents | Phone call home to alert parents |  |
| 9/9/13 | **Parent Group Meeting:**  Mission statement and beliefs | Parents  Sam O’Brien  Steve West  Toby Wiedenmayer |  |
| 9/11/13 | **Back to School Night**  Discussion of accreditation procedures, school mission and beliefs | All Staff and Parents |  |
| 10/22/13 | **Parent Night**   * Parents came and completed accreditation survey online |  |  |
| 10/28/13 | Advance Ed Training | Toby Wiedenmayer |  |
| 10/31/13 | Discussion of upcoming meetings and schedule | Administrative Team |  |
| 11/8/13 | **Faculty and Staff**   * Discuss parent beliefs about the mission statement * Finalize info for Executive Summary | All Staff |  |
| 11/15/13 | **Faculty and Staff**   * Understanding the process * Review of the Executive Summary information * Review of the Engagement walk through data * Look at Standard 1 as a staff and faculty | All Staff |  |
| 11/17/13 | **Parent Group Meeting** | Parents  Toby Wiedenmayer |  |
| 11/22/13 | **Faculty and Staff**   * Recap from last meeting * Evaluate personal teaching practices with a partner * ELEOT Tool training? * Begin looking at Standard 3 in break out groups: 3.1, 3.2, 3.3, 3.4, 3.5, 3.6 | All Staff |  |
| 12/13/13 | **Faculty and Staff**   * Recap from last meeting * Continue with Standard 3 in groups: 3.7, 3.8, 3.9, 3.10, 3.11, 3.12 | All Staff |  |
| 1/7/13 | **Faculty and Staff**   * Finalize Standards 1 and 3 * Do final write-up * Standard 5 * Student Achievement | All Staff |  |
| 1/21/13 | **Parent Night**   * Share results of the survey * Invite parents to attend following accreditation meeting * Stakeholder Feedback diagnostic | Staff and parents |  |
| 1/17/13 | **Stakeholders**   * Standard 5 * Stakeholder Feedback diagnostic | Staff and Parents |  |
| 1/24/13 | **Stakeholders**   * Action Plan | All Stakeholders |  |
| 1/31/13 | **Stakeholders**   * Action Plan | All Stakeholders |  |
| 2/7/13 | **Stakeholders**   * Final review of plan and any final modifications | All Stakeholders |  |
| 2/15/13 | **FINAL PLAN COMPLETED AND SUBMITTED** |  |  |